

1st September 2016

Transport – Pupils potentially transferring to SENSS Provision

- Crofton Resource for Visually Impaired Children
- Rookeries Resource for Deaf & Hearing Impaired Children
- Castleford Resource for Deaf & Hearing Impaired Children
- The Thornes Centre
- Methodist Communication Resource
- Northfield Communication Resource
- St Thomas a Becket's Communication Resource
- St Wilfrid's Communication Resource

If EHC Panel agrees a placement, parents need to consider how able they are to transport their child to and from school each day. If parents wish, they can request transport. Whether transport is given depends on a range of factors including distance and complexity of the child's SEN.

Primary

If approved for a primary aged child, transport is typically a taxi, shared with other pupils, and driven by a taxi driver who has been DBS checked (DBS checks used to be known as CRB checks).

The children are also accompanied by an adult trained to supervise children in taxis. This adult is known as the 'escort.'

The taxis pick children up from home at the start of their school day. Children are dropped off at home at the end of their school day.

Secondary

If approved for a secondary aged student, transport may be a taxi. This is similar to for primary children.

However, some students may travel on public transport. These youngsters may receive a free travel card. The needs of each individual student are assessed when considering use of public transport. Training may be provided to students to help them to travel independently.

Applying & Help with the Form

To apply for transport, parents need to complete a Transport Request Form. This can be found at www.wakefield.gov.uk/schooltransport.

If you are unsure of the correct forms to complete, contact *Home School Transport Team* on 01924 305643. If parents have questions about any part of the form, they should contact their child's school or a member of the Home to School Transport Team on 01924 305675 or 01924 305643.

Assistance with completing forms or writing letters can also be given by Parent Partnership Service: SENDIASSWakefield@kids.org.uk / 01924 379015

Timescales

If applying for transport, parents are advised that they should do this as soon as possible. Requests are taken to the next Transport Panel (they meet every two weeks).

If the transport panel approve transport, it can take time to put the arrangements in place, this may be 10 working days following the panel - it depends on things like whether or not there is an existing journey your child could be placed on or not.